

# Fees and Charges

## 2024/25



Printed Date: 29/01/2024

Last modified: 29/01/2024

**A full schedule of the fees and charges for all Council services for the coming year**

## Regulatory Administrative Comm

### Electoral Registration

#### Electoral Registration

##### Statutory Fees

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Certificate Of Residence	34	25.00	25.00	O	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Sale (Statutory Fixed Charge) - Data Copy	33	20.00	20.00	O	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Sale (Statutory Fixed Charge) - Hard Copy	32	10.00	10.00	O	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Thousand Names (Statutory Fixed Charge) - Data Copy	31	1.50	1.50	O	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Thousand Names (Statutory Fixed Charge) - Hard Copy	30	5.00	5.00	O	Statutory
Return Of Election Expenses - Per Copy	35	0.20	0.20	O	Statutory

## Land Charges

### Land Charges

#### Copying Charges

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Copy Of Duplicate Search	620	8.64	9.10	S	statutory
Copy of Tree Preservation Order	1,447	18.00	35.40	S	statutory
Each Agreement - Each Following Sheet	619	0.90	1.20	S	statutory
Each Agreement - First Sheet	618	3.48	3.96	S	statutory

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### Service Fees

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Con29R Enhanced (New service - provision of additional documentation)	1,682	210.00	210.00	S	statutory
b) Con29R Surrey County Council Search Fee (payable in addition to the fees above on all full searches completed)	611	54.60	60.60	S	statutory
c) Additional Parcel (Con29)	613	23.40	23.40	S	statutory
d) Each Con 29 'O' Optional Enquiry	614	23.40	25.50	S	statutory
e) Each Additional Enquiry/Solicitors Question	615	24.60	24.60	S	statutory
f) Personal Search Con29 Component data per question	1,247	2.04	2.15	S	statutory
g) Full Search Fees	1,248	264.60	270.60	s	statutory
g) Full Search Fees	1,248	0.00	264.10	S	Statutory

## Legal Fees

### Legal Fees (where £nil charge shown, no equivalent in that year)

#### Commercial Organisations

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
A. Lettings and renewals (£0-£50,000 yearly rental income)	1,545	1,940.00	2,050.00	S	Discretionary
B. Lettings and renewals (£50,000 - £300,000 yearly rental income)	1,546	2,770.00	2,900.00	S	Discretionary
C. Lettings and renewals (£300,000 - £750,000 yearly rental income)	1,547	4,430.00	4,650.00	S	Discretionary
D. Lettings and renewals (> £750,000 yearly rental income)	1,548	6,640.00	7,000.00	S	Discretionary
E. Rent Deposit Agreement	1,549	1,385.00	1,450.00	S	Discretionary
F. Deed of Variation	1,550	1,660.00	1,750.00	S	Discretionary
G. Licence to Assign	1,551	1,660.00	1,750.00	S	Discretionary
H. Licence to Alter	1,552	1,940.00	2,050.00	S	Discretionary
I. Licence to Sublet	1,553	2,215.00	2,300.00	S	Discretionary
J. Tenancy at Will	1,554	390.00	500.00	S	Discretionary
K. Easement or Wayleave	1,555	1,940.00	2,050.00	S	Discretionary
L. Licences	1,556	830.00	900.00	S	Discretionary
M. Surrender	1,557	1,940.00	2,050.00	S	Discretionary

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### Commercial Organisations - Hourly rates

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
A. Solicitor/ Legal Executive with over 8 years experience	1,291	370.00	390.00	S	Discretionary
B. Solicitor/ Legal Executive with between 4 to 8 years experience	1,290	295.00	300.00	S	Discretionary
C. Solicitor/ Legal Executive with less than 4 years experience	1,289	260.00	270.00	S	Discretionary
D. Trainee/ Paralegal	1,287	200.00	210.00	S	Discretionary

### Community Groups

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
A. Lettings and renewals	1,558	580.00	615.00	S	Discretionary
B. Rent Deposit Agreement	1,559	280.00	300.00	S	Discretionary
C. Deed of Variation	1,560	390.00	410.00	S	Discretionary
D. Licence to Assign	1,561	390.00	410.00	S	Discretionary
E. Licence to Alter	1,562	390.00	410.00	S	Discretionary
F. Licence to Sublet	1,563	390.00	410.00	S	Discretionary
G. Tenancy at Will	1,564	165.00	200.00	S	Discretionary
H. Easement or Wayleave	1,565	580.00	600.00	S	Discretionary
I. Licences	1,566	250.00	265.00	S	Discretionary
J. Grazing Licences (grants and renewals)	1,567	165.00	175.00	S	Discretionary
K. Surrender	1,568	390.00	410.00	S	Discretionary

### Community Groups - Hourly rates

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
A. Solicitor/ Legal Executive with over 8 years experience	1,300	160.00	170.00	S	Discretionary
B. Solicitor/ Legal Executive with between 4 to 8 years experience	1,299	140.00	145.00	S	Discretionary
C. Solicitor/ Legal Executive with less than 4 years experience	1,298	115.00	120.00	S	Discretionary
D. Trainee/ Paralegal	1,296	95.00	100.00	S	Discretionary